



*Hereford Independent School District
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September 9, 2009

To Whom It May Concern:

It is my privilege to introduce Steve Duncan and Southwest General Contractors to you and to recommend them for your construction project. Southwest General Contractors has recently completed projects totaling over \$5,000,000 during the last three summers for the Hereford Independent School District. The scope of the work demanded that it be completed in a very small window of time during the summer break when students were not present. Not only was Southwest Contractors able to complete the projects, they finished earlier than the contracted date. This was accomplished only because Steve Duncan and his superintendents carefully supervised and managed the project and the sub contractors.

If you select Steve Duncan and Southwest Contractors, you can expect to be informed, treated professionally, and presented with a quality project completed on time that you can be proud of. Perhaps the best recommendation that I can give Steve and Southwest General Contractors is the fact that we have contracted 5 different projects in the last three summers with them and will definitely use them on our next project.

It is without hesitation that I recommend Southwest General Contractors and Steve Duncan to you for your construction project. I would be happy to visit with you and to allow you to tour our facilities and see for yourself the quality of their work.

Sincerely

A handwritten signature in blue ink that reads "Terry Russell". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Terry Russell, Assistant Superintendent
Hereford Independent School District.